

Society of American Archivists—Indiana University Student Chapter
General Meeting Minutes
Tuesday, February 16, 2010
5:00 p.m.

I. Midwest Archives Conference

- Everything has been submitted for our chapter's presentation at this conference
- Let Jessica know if you're interested in just attending the conference but not being involved in the presentation since carpooling might be available.
- Conference in Chicago, April 22-24, \$45 per student. The registration forms have not yet been posted.

II. Roundtable Discussion

- A roundtable discussion in which we go over resumes and cover letters with one another and University Archives staff was suggested
- Most members indicated interest
- Jessica will send out an email to everyone about this

III. League of Women Voters

- Their records are in the Lilly Library and Lou Malcomb, the organization's sponsor at IU, is looking for someone to update their website on an ongoing basis and do research in their records to add more history to the webpage. Is this something we are interested in?
- Lou Malcomb doesn't want to have to continue to find someone new each semester to be the organization's webmaster and would like to have the position associated with an organization so the organization can be responsible for finding someone to do this each year. It would be a long-term commitment.
- We might consider having this as a permanent elected position in SAA-SC in future years

IV. National History Day

- The schools involved in this event are looking for people to judge student history projects
- An email with information about this event has already been sent out
- The people who participated last year had fun and didn't find it too difficult. Participating in this event gives you the opportunity to learn a little about putting together history programs for children. They also try to pair you with a judge who has done it before to give you some guidance.
- There is no set deadline for turning in applications, but the event is on April 10th. If you're interested, you should register soon. Registering late may mean you will be assigned to a school far from Bloomington.
- They will send you a packet of information once you have registered.

V. Student Records Project

- A lot of people are not getting responses from the organizations they have contacted
- Some people are having trouble finding contact information for their organizations

- If you haven't heard back, you can send a reminder email about a month after your first email. Dina can provide you with a template letter to use. However, some people have found that personalizing the letter a little has produced better responses.
- If you still hear nothing, Dina can assign you a new group.
- If you are not currently involved in this project but would like to be, contact Dina. She will add you to the OnCourse group so you don't accidentally duplicate the work of other members by contacting the same organizations.

VI. Society of Indiana Archivists Meeting

- March 12-14 at Ball State University in Muncie, IN
- The conference will focus on Dublin Core. EAD will also be discussed, and there will be a tour of the Ball State special collections.
- This is a good chance to meet other archivists in Indiana and make connections.
- About 30-50 people attended last year.

VII. Tours

- Monroe County History Center
 - Saturday, February 27
 - The tour will include a talk in the genealogy library
- Possible later tour of the Lilly Library
- Other tours in the planning stages
- Send Amy any other ideas you have for tours!

VIII. Change and Continuity Conference

- March 6, 9:00-5:30 at the Lilly Library and the Herman B. Wells Library
- The conference will include four paper sessions, a behind-the-scenes tour of the Lilly Library, and a workshop by Philip Bantin on digital preservation.
- 13 presenters from IUB, Ohio State University, Drexel University, University of Michigan, Chicago Museum of History, and Auburn University.
- 14 attendees registered so far from IUB, IUPUI, University of Louisville, University of Wisconsin, Dominican University, and University of Illinois.
- Please turn in your registration forms and \$15 fee to Dina in the University Archives. Registration forms can be found on the website and in the SAA mailbox.

IX. Candy Grams Fundraiser

- The Valentine's Day candy grams were a success, and we will be doing St. Patrick's Day candy grams in March

X. Magnets Fundraiser

- These will be sold at 2:30 on Tuesday, February 23 from 2:30-3:30 in LI031

XI. Craft Fundraiser Possibilities

- Photograph/newspaper stationary fundraiser
 - We would create stationary out of photographs and newspapers brought by participants and sell it. We will only go through with this if the magnet sales go well.
- Clay pot decorating and seed/bulb fundraiser

- We would supply pots, brushes, and seeds/bulbs and charge participants a \$5 fee to decorate their pots.

XII. Band Gig Fundraiser

- Bethany is still accepting suggestions for an event featuring a band for which we could charge a cover fee
- We could do it as part of an end of the semester event
- We could put together a committee to organize this

XIII. Car Wash Fundraiser

- We could do this in late April or early May as our final spring fundraiser.
- The Marathon gas station on South Walnut Street always has groups doing this.
- Email Bethany if you are interested
- We will discuss this in more detail closer to the end of the semester

The meeting adjourned at about 5:40 and some people went together to Lennie's afterwards.