

# **Society of American Archivists – Indiana University Student Chapter**

## **Officers' Meeting Minutes**

**Thursday, May 27, 2010**

**7:00 p.m.**

### **I. General SAA-SC Meetings**

- a. Meetings should be well organized beforehand
- b. Outings should be more structured
- c. SLIS archival class schedules should be discussed so that a good day/time for SAA meeting can be established.
- d. Printed agendas for meetings
- e. Social eating/drinking after meeting

### **II. Outreach**

- a. Student Organizations Records Project
  1. Form letter was not effective
  2. Student Orgs should understand current records are not needed
  3. Student Activity Fair should be attended
  4. Flyer about project should be created and given to student organizations
- b. SLIS New Student Orientation
  1. ALA and PLG would like to collaborate on an event – Jankowski will contact
    - a. Should be used as springboard to create interest in SAA-only event
  2. SAA-only event should be organized for first week or two after orientation
    - a. Possible historical tour of campus with Phil Bantin – Jankowski will contact
  3. SAA Workshop
    - a. Possible Preservation workshop
  - b. SAA workshops:  
[http://www.archivists.org/prof-education/course\\_catalog.asp](http://www.archivists.org/prof-education/course_catalog.asp)

### **III. Fundraising**

- a. Possibly \$400-500 in SAA account
- b. Apply for Student fund group
  - 1. IUSA Student Organization Funding Board  
<http://www.indiana.edu/~iusaaid/index.htm>  
<http://www.indiana.edu/~iusaaid/application.htm>
- c. Contact Student Organization Association (SOA)
- d. Candy grams
  - 1. Face to face selling
- e. Ideas
  - 1. <http://www.indiana.edu/~iusaaid/fundraising.htm>

### **IV. SAA-SC Activities for upcoming year**

- a. Tour possibilities
  - 1. Indianan polis Art Museum
  - 2. Wylie House Barn
  - 3. Black Film Center Archives
  - 4. Public records facility
  - 5. Mathers Museum
- b. Archives Month Activities
  - 1. Contact University Archives regarding their plans
  - 2. Should SAA be involved?
- c. Movie Night
- d. Game Night

### **V. Conference**

- 1. Conference committee – Kilsdonk, Jankowski, Venables, Hunt

### **VI. Miscellaneous**

- a. Webmaster duties/procedures need to be explained before Kilsdonk departure in December
- b. Jessica Moad baby shower