

Society of American Archivists, Indiana University Student Chapter

April 3, 2014

5:15pm, LI001

Officers Present: Allison Haack, Hannah Keeney, Jacob Shelby, Randi Beem, Cara Vukusich, Alessandro Meregaglia

Members in Attendance: 10 (including officers)

Guests in Attendance: 0

Meeting Minutes

Cover Letter Workshop

Join the SLA and SAA for our Cover Letter Review scheduled for Thursday, April 10th, from 5:00 to 7:00 in room 031. Five professional librarians have volunteered their time to provide guidance on what a well written cover letter should look like. They will be looking at content, format, and any other issues they think should be addressed. Those interested in attending should email Cara Vukusich at cvukusic@umail.iu.edu.

End-of-the-year event

Monday, May 5 at Function Brewing in Bloomington. Open to all ILS graduate students. The purpose is to celebrate getting through the year. More details (including time) to be announced. There will be a “swag table” featuring items from various ILS groups.

Treasurer Report

Randi reported that we have a current budget of \$1,355.

Hinkle-Garton Farmstead

Next (and final for the semester) opportunity to volunteer at the Hinkle-Garton Farmstead will be April 19th from 10:00-noon. The group will be writing up a processing plan.

SAA-SC Annual Conference

Allison offered a thank you to all who helped with the annual conference a success.

Next meeting

The next SAA-SC meeting will be April 24th.

By-law Amendments

Allison and Alessandro both proposed amendments to the By-laws affecting Articles III, IV, V, and VII. These amendments will be voted on at the next SAA-SC meeting on April 24, 2014.

Information about being an officer

The officers discussed the various tasks for which they are responsible. Information about nominations and election voting will be distributed via the SAA-SC email listserv in the coming days.

Adjourned at 5:49pm.